



**National Association
of Episcopal Schools**
Excellence Through Association

**National Association
of Episcopal Schools**
815 Second Avenue
Suite 819
New York NY 10017

Toll free (800) 334-7626, ext. 6134
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Email info@episcopalschools.org
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Biennial Conference 2012 Scholarship Application Guidelines and Cover Sheet



We are pleased to be able to offer scholarships for Biennial Conference 2012. The NAES Governing Board has designated a portion of the Association's reserve for an outreach program to offer scholarships to Biennial Conference 2012.

You will find the following information and items in this packet to assist you with your application:

- Application Deadline
- Application Instructions
- Decision Notifications
- General Guidelines
- Award Priorities
- Who to Contact with Questions
- Biennial Conference 2012 Scholarship Application Cover Sheet (one page).

Application Deadline

Please make certain that your application is postmarked on or before June 1, regardless of the day of the week on which June 1 falls, in order to be considered for funding.

Application Instructions

Your application must include:

- Biennial Conference 2012 Scholarship Application Cover Sheet with applicable signatures;
- Budget information.

Please send your completed application to "Attention: Biennial Conference 2012 Scholarships" at the address in the upper right corner of this page.

Decision Notifications

Decisions concerning all requests will be made during the month of June. All applicants will be notified of the decision concerning their requests before June 30.



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General Guidelines

- Requests for scholarships will be considered from NAES member schools only.
- A member school may apply for up to two scholarships for at least two individuals.
- The maximum scholarship request shall not exceed \$1,000.00.
- Scholarships will only be given for Full Conference registration only, not Friday-only registration.
- Scholarships may be used only for conference registration, housing at the Baltimore Marriott Waterfront (not for any other hotel), and transportation.
- All schools applying for scholarships must be a NAES member for both the 2011-2012 and 2012-2013 school years.
- Funds will only be disbursed once NAES receives the school's membership dues for 2012-2013.
- The application deadline is June 1, 2012.

Award Priorities

When making awards, priority will be given to:

- Early childhood education programs with limited budgets.
- New heads, new rectors, and new chaplains who are in the first two years of their tenures.
- Schools experiencing financial hardship.
- Schools with limited professional development budgets.

Who to Contact with Questions

Please call Linda A. Glad, CAE, Director of Operations, at (800) 334-7626, ext. 6306, or (212) 716-6306, or e-mail her at <lag@episcopalschools.org>.



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Biennial Conference 2012 Scholarship Application Cover Sheet

Applicant Name

Title

School

Address

City, State, Zip Code, Country

Telephone

Fax

Email

Amount Requested

Entire Cost

Why is Biennial Conference 2012 important to you and your school?

Signatures *(required)*

Applicant

Head of School

Date